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About Alrich UK Consulting Services Ltd

Alrich UK Consulting Services Ltd, a global training service provider committed to provide IT and Professional training courses, certifications, placement and IT consulting services. IT courses and certification programmes are delivered through partnership and AXELOS created by the Cabinet Office on behalf of Her Majesty's Government (HMG) in the United Kingdom and Capita PLC to run the Best Management Practice portfolio, including the ITIL® and PRINCE2® professional standards.

COURSES PORTFOLIO

PROJECT MANAGEMENT

- PRINCE 2 Foundation
- PRINCE2 Practitioner
- PRINCE 2 Foundation + Practitioner

SCRUM & AGILE

- Scrum Developer Certified (SDC)
- Scrum Master Certified (SMC)
- Scrum Product Owner Certified (SPOC)
- Agile Master Certified (SAMC)

QUALITY MANAGEMENT

- Six Sigma Green Belt (SSGB)
- Six Sigma Black Belt (SSBB)
- Lean Six Sigma Green Belt (LSSGB)
- Lean Six Sigma Black Belt (LSSBB)

IT SERVICE MANAGEMENT

- ITIL Foundation
- ITIL Intermediate – SO
- ITIL Intermediate - CSO
- COBIT v5



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WHY Alrich Consulting?



High quality Content



Study Guides



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Learning Support



Mobile App to learn on the move



Overview

The aim of this course is to provide delegates with sufficient knowledge and understanding of the PRINCE2® method to be able to work effectively with, or as a member of, a project management team working within an environment supporting PRINCE2®. The Foundation qualification is also a pre-requisite for the Practitioner qualification. By the end of the course participants should understand the structure and key terminology of the method.

The development of PRINCE2 was driven by the feedback from end-users, project management

specialists and a review panel of 150 public and private sector organizations. This has resulted in a generic best practice method which is flexible enough to be tailored to the specific needs of different organizations for all projects, including Agile delivery.

PRINCE2 is compatible with all other project management qualifications as it provides the technical structure of the framework for the project, which will complement the softer skills learnt on other qualifications.



Certification

The PRINCE2® Foundation examination is a closed- book 60 minute 75 multiple choice question paper with 5 questions to be trial and not counted in scores. The pass mark is 50% (35 marks required to pass out of 70 available).



Who should attend?

This course is aimed at project managers, project management consultants and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects who are required, or wish, to have a greater depth of knowledge of the method.



Prerequisite

Due to exceptionally intensive nature of this course, there is 6-8 hours of online preparation to be completed and it is vital to the success of the course that this work is completed. The actual time taken by each delegate will vary enormously and will depend on the individual, their learning style, existing knowledge or skills, and project management experience.



Expected Learning Outcomes

- Understand the characteristics and context of a project and the benefits of adopting PRINCE2®
- Understand the purpose of the PRINCE2® roles, management products and themes
- Understand the purpose, objectives and context of the PRINCE2® processes
- Understand the PRINCE2® principles



Syllabus

INTRODUCTION

- **Introduction to PRINCE2 Principles**
 - Continued Business Justification
 - Learn from Experience
 - Defined Roles and Responsibilities
 - Manage by Stages
 - Manage by Exception
 - Focus on Products
 - Tailor to suit the project environment
- **Introduction to PRINCE2 Themes**
 - Business Case Theme
 - Organization Theme
 - Quality Theme
 - Plans Theme
 - Risk Theme
 - Change Theme
 - Progress Theme
- **Introduction to PRINCE2 Processes**
 - Starting Up a Project
 - Initiating a Project
 - Controlling a Stage
 - Managing Product Delivery
 - Managing a Stage Boundary
 - Closing a Project
 - Directing a Project
- Communication Management Strategy
- Working with Stakeholders
- **Quality Theme**
 - Purpose
 - Quality Defined
 - Quality Audit Trail (Quality Planning and Quality Control)
 - The PRINCE2 approach to Quality
 - Quality Assurance and Project Assurance
- **Plans Theme**
 - Purpose
 - Plan Defined
 - Level of Plans and Types of Plans (Project, Stage, Team and Exception Plan)
 - The PRINCE2 approach to Plans
 - Product Based Planning
 - Steps in Planning
- **Risk Theme**
 - Purpose
 - Risk Defined
 - The PRINCE2 approach to Risk
 - Risk Management Strategy
 - Risk Register
 - Risk Management Procedure (Identify, Assess, Plan, Implement and Communicate)
 - Risk Budget

PRINCE2 THEMES

- **Business Case Theme**
 - Purpose
 - Business Case Defined
 - The PRINCE2 Approach to the Business Case
 - Benefits Review Plan
 - Contents of a Business Case
- **Organization Theme**
 - Purpose
 - Organization Defined
 - The PRINCE2 approach to Organization
 - The Project Management Team
- **Change Theme**
 - Purpose
 - Change Defined
 - Issues Defined and Types of Issues
 - The PRINCE2 approach to Change
 - Configuration Management Strategy
 - Configuration Item Records and Product Status Account
 - Configuration Management Procedure
 - Issue and Change Control Procedure
 - Change Budget

- **Progress Theme**

- Purpose
- Progress Defined
- Tolerance Table
- The PRINCE2 approach to Progress
- Event Driven and Time Driven Controls
- Raising Exceptions

- ✓ Refine the Business Case,
- ✓ Assemble the Project Initiation Documentation.

PRINCE2 PROCESSES

- **Starting up a Project**

- Purpose
- Objective
- Activities
 - ✓ Appoint the Executive and the Project Manager
 - ✓ Capture previous lessons
 - ✓ Design and appoint the project management team
 - ✓ Prepare outline Business Case
 - ✓ 'Select the project approach and assemble the Project Brief
 - ✓ Plan the initiation stage

- **Directing a Project**

- Purpose
- Objective
- Activities
 - ✓ Authorize initiation
 - ✓ Authorize the project
 - ✓ Authorize a Stage or Exception Plan
 - ✓ Give ad hoc directions
 - ✓ Authorize project closure

- **Initiating a Project**

- Purpose
- Objective
- Activities
 - ✓ Prepare Risk Management Strategy,
 - ✓ Prepare the Configuration Management Strategy,
 - ✓ Prepare the Quality Management Strategy,
 - ✓ Prepare the Communications Management Strategy,
 - ✓ Set up project controls,
 - ✓ Create the Project Plan,

- **Controlling a Stage**

- Purpose
- Objective
- Activities
 - ✓ Authorize a Work Package
 - ✓ Review Work Package status
 - ✓ Receive completed Work Packages
 - ✓ Review the stage status' and 'report highlights
 - ✓ Capture and examine issues and risks
 - ✓ Escalate issues and risks
 - ✓ Take corrective action

- **Managing Product Delivery**

- Purpose
- Objective
- Activities
 - ✓ Accept a Work Package
 - ✓ Execute a Work Package
 - ✓ Deliver a Work Package

- **Managing a Stage Boundary**

- Purpose
- Objective
- Activities
 - ✓ Plan the Next Stage
 - ✓ Update the Project Plan
 - ✓ Update the Business Case
 - ✓ Report Stage End
 - ✓ Produce an Exception Plan

- **Closing a Project Process**

- Purpose
- Objective
- Activities
 - ✓ Prepare Planned Closure
 - ✓ Prepare Premature Closure
 - ✓ Handover Products
 - ✓ Evaluate the Project
 - ✓ Recommend Project Closure.